

Monthly Town Board Meeting – August 18, 2026

527

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

7 in Attendance

Chairman Simonis called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on August 7, 2026 and the final agenda was posted in the three designated places on August 14, 2026.

The Pledge of Allegiance was recited.

Roll call of Officers: Cody Simonis, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert’s Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a) July 14, 2026 Monthly Town Board Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the July 14, 2026 Monthly Town Board Meeting Minutes as printed. Motion carried.
(b) July 16th & 21st Special Town Board Meeting Minutes: Motion to approve the July 16th & 21st Special Town Board Meeting Minutes as printed was made by Supervisor Shaw with a second to the motion by Supervisor Manske. Motion carried.

Treasurer: Approve Monthly Treasurer’s Report: Read by Treasurer Jensen. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the July 31, 2026 Treasurer’s Report as presented & printed. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Simonis to approve payment of Checks #30418 through #30469, with Exception of Void Check #30424 (Sample for New Checks Ordered) - dated July 15, 2026 through August 18, 2026, Direct Withdrawals of the July 16th Town Credit Card Invoice of \$622.00; July 17th Charter Communication Invoice of \$143.01; July 23rd We Energies Invoice of \$344.90; July 29th Direct Withdrawals of Social Security, Medicare, & Federal Tax of \$1,323.07; August 13th Town Credit Card Invoice of \$960.10 & the August 17th Charter Communication Invoice of \$143.01: for a total of: **\$44,017.40.** Second to Chairman Simonis’ motion was made by Supervisor Manske. Motion carried.

Public Forum - Town of Mukwa Residents – (Items not Noted on Agenda): Chris Martinson, New London was speaking on behalf of Town Residents John & Norma Conradt regarding the challenges caused by the flooding & subsequent County Zoning denials due to the “50% Rule”.

Building Inspector: Report read by Supervisor Shaw. Motion to accept the August Building Inspector Report as printed & read was made by Supervisor Shaw & a second to the motion was made by Supervisor Manske. Motion carried.

Cemetery Update/s: (a) Certified Survey -Follow-up: Reach out to Justin @ Cedar for follow-up;
(b) Next Meeting: September 15th @ 6:30 p.m.

Town Hall: (a) Chimney & Roof Repairs – Follow-up: Chairman Simonis noted that he reached out to Borntrager’s who advised behind schedule – should be completed within the next two weeks.

(b) Security Camera – Follow-up: Town Hall Custodian worked with Per Mar to set up appointment scheduled for August 19th between noon & two.

Approval-Operator License - Bean City Bar & Grill – Alexcia Engle: Chairman Simonis made a motion to approve the issuance of an Operator License to Alexcia Engle at Bean City Bar & Grill with a second to the motion made by Supervisor Manske. Motion carried.

Conditional Use Permit Review - Eugene Eick – N3211 Little Chicago Ln – Use of RV: Supervisor Shaw noted that the current CUP is still in effect until March 2027 – Mr. Eick is in the process of fixing the cabin on the property & uses the RV while on property. Motion to approve the renewal of the Conditional Use Permit for Eugene Eick at N3211 Little Chicago Lane was made by Chairman Simonis with a second to the motion made by Supervisor Shaw and the motion was carried.

Fox Cities Area Habitat for Humanity – Request for Letter of Support – USDA Housing Preservation Grant: Email request from Renee Ladewig-Lathrop from the Greater Fox Cities Area Habitat for Humanity asking for support from the Town. Applying for a fiscal year 2027 Housing Preservation Grant to allow expansion of the home repair and rehabilitation services they provide for eligible rural residents in Waupaca County. Brief discussion and motion made by Supervisor Shaw to approve signing a letter of support for the Fox Cities Area Habitat for Humanity – USDA Housing Preservation Grant. Second to the motion made by Supervisor Manske & the motion was carried.

Halloween – Trunk-or-Treat – October 31st from 3-6 p.m.: (a) Town Donation/s: Discussion on previous year. Felt it was successful for a first-time event. Town provided hot chocolate which was well received – plan on this again for this year’s event. Brian asked if some extra candy could be available in case someone does not show up as planned. Will add to September agenda for further discussion & preparation.

Roads: (a) Monthly Report: (1) Shoulder Maintenance: Noted that several shoulders are low & need maintenance – Klatt & Pine Ridge. Check with Town of Lebanon to see if they could assist. Noted that ditch mowing will begin after the County Fair.

(b) Road Equipment-Report/Repairs/ Purchases Needed: None at this time.

(c) UTV Fire – Road Damage on Bean City Road: Noted that the damage was surface-level only, may be worse to cut portion of road out to do a patch – checking with NE Asphalt also.

(d) 2026 Road Construction Project – Follow-up: (1) Change Order: Project bid out at 3 ¾ “ HMA noted that these are dead end and not heavily travelled roads can justify using 3 ½ “ HMA. Motion to do a Change Order for the Mulroy Road, Frances Lane & portion of Cut-Off Road project changing the HMA from 3 ¾ “ to 3 ½” in two lifts of 2” and 1 ½ “ was made by Chairman Simonis with a second to the motion made by Supervisor Shaw & the motion was carried.

Meetings/Training/Waupaca County Zoning Hearings:

Attended: (1) Supervisor Shaw & Plan Commission Members – Craig George & Mike Moore attended the August 4th @ 9:30 a.m. – Waupaca County Zoning Board of Adjustment Public Hearing – Administrative Appeals of Substantially Damaged Residential in Floodway – Conradt & Worm – FVTC Waupaca Regional Center, 1979 Godfrey Dr;

(2) Supervisor Shaw attended – noted that Meeting was cancelled & will be rescheduled - August 6th @ 9:00 a.m. – Waupaca County Planning & Zoning Public Hearing – Revisions to Zoning Ordinance-Chapter 34 – Waupaca County Highway Office, 2670 Cty Rd A, Waupaca

(3) Chairman Simonis & Supervisor Shaw attended August 17th @ 6:00 p.m. – Gold Cross West Consortium Budget Meeting – New London Public Library

Upcoming: (1) August 20th @ 5:30 p.m. - Wisconsin Towns Association – Waupaca County Unit Meeting – Lebanon Town Hall, N5844 Buelow Rd, New London

Correspondence Received:

Motion to adjourn was made by Supervisor Manske. Second made by Supervisor Shaw. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk