

Monthly Town Board Meeting – May 12, 2026

518

Mukwa Town Hall, E8514 Weyauwega Road, Northport

7 in Attendance

Chairman Simonis called the meeting to order. The Pledge of Allegiance was recited. Notification of this meeting was posted in the three designated places on May 9, 2026.

Roll call of Officers: Chairman Simonis, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert’s Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: April 29, 2026 Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the April 29, 2026 Monthly Town Board Meeting Minutes with correction under Roads noting that the ditch mower was purchased from Swiderski. Motion carried.

Treasurer: Approve Monthly Treasurer’s Report: Read by Treasurer Jensen. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the April 30, 2026 Treasurer’s Report as presented & printed. Motion carried.

Budget/Vouchers: (a) Move Funds to Miscellaneous Town Expense (\$299.50): Chairman Simonis made a motion to approve moving \$299.50 from the Contingency Fund into Miscellaneous Town Expense with a second to the motion made by Supervisor Manske & the motion carried.

(b) Approval & Payment of Checks: Motion was made by Chairman Simonis to approve payment of Checks #30333 through #30356, dated April 30, 2026 through May 12, 2026; for a total of: **\$26,847.16.** Second to Chairman Simonis’ motion was made by Supervisor Manske. Motion carried.

Public Forum - Town of Mukwa Residents: None

Building Inspector: Report read by Supervisor Shaw who made a motion to accept the Building Inspector Report as presented with a second to the motion made by Supervisor Manske. Motion carried.

Cemetery Update: Chairman Simonis gave a brief update as to the status of the Town taking ownership of the cemetery. Noted that Attorney Lorenson reached out to advise that the Stipulation should be signed by the Court shortly.

Certified Survey Map Approval/s: (a) **Hal & Janet Bauer – E8138 STH 54:** Hal & Janet were unable to attend & will be added to the June 9th Board Meeting; (b) **N3340 Behnke Road – Kyle Flease:** Rodolfo Ayvar, Davel Engineering was present to answer questions. Motion to approve the Certified Survey Map presented for Kyle Flease at N3340 Behnke Road was made by Supervisor Shaw with a second to the motion made by Chairman Simonis & the motion carried.

Plan Commission: May 7th Meeting – Two Conditional Use Permit Requests:

(a) Board Review/Approval: Santiago Magana – CTH D – Supervisor Shaw advised that the request was withdrawn.

(b) Board Review/Approval: Dustin & Stephanie McDaniel – E8130 Flease Road. Dustin & Stephanie were present to answer questions. Concern regarding manure handling. Dustin noted that they are working with the County & DNR & their plan for manure handling was okayed. Question regarding riding in the river. All questions were answered. Motion to approve the Conditional Use Permit for the Animal Husbandry – Guided Horseback Riding Facility with the conditions noted per the May 7th Plan Commission Meeting was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Town Hall: (a) Chimney & Roof Repairs: Waiting for quotes – added to June Agenda; (b) **Copier:** Ordered.

(c) IPAD/Tablet: Chairman Simonis is requesting the Town purchase an IPAD/Tablet to use for things like onsite road issues, annual road viewing – ability to enter information directly into a spreadsheet, being able to take photos & for emails. Will check into pricing & will add to future agenda.

Flood Issues – Follow-up: Sandbag Disposal: Town Maintenance properly disposed of the sandbags – sand used to fill holes at the cemetery. Noted that Waupaca County Zoning & Emergency Management were out with FEMA Representatives. Again reminding those effected that Zoning must do an inspection and a Land Use Permit (LUP) needs to be issued before work can be done.

Roads: (a) Monthly Report: Ongoing filling potholes. Chairman Simonis will reach out to the County Highway Department. Equipment needs to be washed.

(b) Road Equipment-Report/Repairs/ Purchases Needed: (1) Ditch Mower: Ordered, no definite delivery date.

(c) Annual Road Viewing Dates: Friday May 22nd with a backup date of Friday May 29th – 8:00 – 4:00 starting at Chairman Simonis’ house.

Meetings/Training/Waupaca County Zoning Hearings:

Attended: Supervisor Shaw attended the May 7th @ 9:00 a.m. Waupaca County Planning & Zoning Committee Public Hearing – Selected Revisions to Ordinances – Fox Valley Technical College, Waupaca Regional Center, 1979 Godfrey Drive, Waupaca

Upcoming:

(1) May 21st @ 6:00 p.m. – Rescheduled Gold Cross West Bi-Annual Informational Meeting – Weyauwega City Hall, 109 E Main St, Weyauwega

(2) May 28th @ 5:30 p.m. - Rescheduled Wisconsin Towns Association – Waupaca County Unit Meeting – Waupaca County Highway Department, 2670 Cty Rd A, Waupaca

REMINDER: Tuesday, May 19th – 6-8 p.m. – Board of Review – Mukwa Town Hall

Correspondence Received:

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk