

Monthly Town Board Meeting – April 29, 2026

516

Mukwa Town Hall, E8514 Weyauwega Road, Northport

6 in Attendance

Chairman Simonis called the meeting to order at 7:05 p.m. following the conclusion of the Annual Meeting. Notification of this meeting was given to the Press on April 9, 2026, Meeting Date Change Due to Emergency was given to the Press on April 18, 2026 (Original Meeting Date – April 21st) and the final agenda was posted in the three designated places on April 25, 2026.

Roll call of Officers: Chairman Simonis, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert’s Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a) March 10, 2026 Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the March 10, 2026 Monthly Town Board Meeting Minutes as printed. Motion carried.

(b) March 10, 2026 Special Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Chairman Simonis to approve the March 10, 2026 Special Town Board Meeting Minutes as printed. Motion carried.

Treasurer: Approve Monthly Treasurer’s Report: Read by Treasurer Jensen. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the March 31, 2026 Treasurer’s Report as presented & printed. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Simonis to approve payment of Vouchers #30280 through #30332, dated March 11, 2026 through April 29, 2026, & Direct Withdrawals of **March-** Social Security, Medicare, & Federal Tax of \$1,854.15; the March 24th We Energies Invoice of \$1,107.50; the March 17th Charter Communication Invoice of \$142.88; the April 14th Charter Communication Invoice of \$142.82; the April 21st Town Visa Invoice of \$359.61; the April 23rd We Energies Invoice of \$744.50; Wisconsin Q1 Withholding of \$597.77; and the **April-** Social Security, Medicare & Federal Tax of \$1,611.87; for a total of: **\$67,825.82.** Second to Chairman Simonis’ motion was made by Supervisor Manske. Motion carried.

Public Forum - Town of Mukwa Residents: None

Building Inspector: Report read by Supervisor Shaw who made a motion to accept the Building Inspector Report as presented with a second to the motion made by Supervisor Manske. Motion carried.

Cemetery Update: Chairman Simonis gave a brief update as to the status of the Town taking ownership of the cemetery. Noted that Attorney Lehocky is currently on maternity leave & our case has been assigned to Attorney Lorenson who has reached out for clarification & additional questions. Noting that a hearing had been scheduled for April 22nd.

Plan Commission: (a) April 8th Meeting – Follow-up: Plan Commission Chair Shaw noted this meeting was solely to review County Ordinances per Planning & Zoning request and feedback was submitted to them. **(b) Next Meeting – May 7th @ 6:00 p.m. – Two Conditional Use Permit Requests:** Noted that the Plan Commission will be hearing two Conditional Use Permit Requests – auto repairs on CTH D & for Wolf River Trails on Fleese Road.

Town Hall: (a) Chimney & Roof Repairs: Lengthy discussion at Annual Meeting; **(b) Copier:** Chairman Simonis made a motion to approve the purchase of the Canon IRA DX C3930i-Color copier for \$7,001.25 with a second to the motion made by Supervisor Manske. Motion carried. Motion to approve payment of copier to be taken from the Designated Equipment Fund with a second to the motion made by Supervisor Manske & the motion carried.

Flood Issues: (a) Disaster Declaration – Adopt Resolution 86-2-2026: Resolution was read in its entirety by Chairman Simonis. Motion to Adopt Disaster Declaration – Resolution 86-2-2026 was made by Chairman Simonis with a second to the motion made by Supervisor Shaw. Aye: 3 No: 0 Motion carried.

Town of Mukwa, Waupaca County RESOLUTION 86-2-2026 FLOOD DISASTER DECLARATION

WHEREAS, on April 14, 2026, a disaster, namely flooding, has struck the Town of Mukwa; and
WHEREAS, because of such emergency conditions, the Town Board is unable to meet with promptness; and
WHEREAS, it is necessary and expedient for the health, safety, welfare and good order of the Town to proclaim that emergency conditions exist; and
WHEREAS, the disaster has caused the Town of Mukwa to expand, commit and exhaust all of its available resources; and
WHEREAS, the Town of Mukwa is asking for county assistance and requests the county to advise the State of Wisconsin of our emergency conditions:

NOW, THEREFORE, pursuant to sections 323.11 and 323.14 (4) of the Wisconsin Statutes, as Chief Elected Official of the Town of Mukwa in testimony whereof I have herunto set my hand and have caused the great seal of the Town of Mukwa to be affixed.

The above and foregoing Disaster Declaration Resolution was adopted by the Town Board of the Town of Mukwa, Waupaca County, Wisconsin, at the Monthly Town Board Meeting held on the 29th day of April, 2026.

Aye: 3
No: 0

/s/Chairman, Cody Simonis
/s/Supervisor, Lee Shaw
/s/Supervisor, Matt Manske

I hereby certify that this is a true copy of a Resolution passed by the Town Board of the Town of Mukwa, on the 29th day of April, 2026.

/s/Jeanette Zielinski, Municipal Clerk

Posted: April 29, 2026

Mukwa Town Hall
Bean City Bar & Grill
Northport Convenience Center
Town of Mukwa Website: Mukwa.gov

(b) Sandbag Disposal: Discussion on how to handle this situation. After discussing possible options a motion was made Chairman Simonis to get 50 pallets from New London, place at the Town Hall to allow affected residents to drop off their sandbags. The Town will be responsible for properly disposing of contaminated sandbags. A second to Chairman Simonis' motion was made by Supervisor Shaw & the motion was carried.

(c) Dumpster: Lengthy discussion on how the Town could handle this. The requirements in place for securing a dumpster & the cost that would be placed on the entire Town. Also noting that many of the affected residents already had dumpsters & were beginning the cleanup process. Due to the budget restraints, staffing issues & noting that the Town would not be reimbursed for these additional costs, the Board decided that the Town would be unable to provide dumpsters.

(d) Assessor – Extra Responsibilities Required by Emergency Management – Compensation: Emergency Management had sent a letter to the Town & Assessor. The Assessor was asked to provide additional information to Emergency Management for each affected property. This extra work was not included in the Assessor Contract & it was felt that additional compensation would be appropriate. The Assessor provided an invoice for \$150 to prepare & submit the requested information to Emergency Management. Motion to approve payment of the \$150 invoice was made by Supervisor Shaw & the motion was given a second by Supervisor Manske. Motion carried

Roads: (a) Monthly Report: Potholes need to be filled. Chairman Simonis will reach out to the County Highway Department. Equipment needs to be washed.

(b) Road Equipment-Report/Repairs/ Purchases Needed: (1) Ditch Mower: Additional quote received – options reviewed & questions answered. Motion to approve purchase of the SAMASZ KBRP 250 Flail Mower for \$19,500 from MacQueen Equipment was made by Chairman Simonis with a second to the motion made by Supervisor Manske & the motion carried.

(c) WI DOT Town Road Improvement Supplemental (TRIS) Funds Received – Larry Road Project – Discussed at Annual Meeting – Town Engineer assisted the Town with the application & the Town has received \$209,160 for 2027. This should cover approximately 70% to redo Larry Road.

(d) Set Annual Road Viewing Dates: Friday May 22nd with a backup date of Friday May 29th – 8:00 – 4:00 starting at Chairman Simonis' house.

Meetings/Training/Waupaca County Zoning Hearings:

Attended: (1) The Town Board attended the March 30th @ 6:00 p.m. – Waupaca County Highway Department Annual Meeting - Waupaca County Highway Department Shop, 2670 Cty Rd A, Waupaca

(2) April 15th @ 6:00 p.m. – Gold Cross West Bi-Annual Informational Meeting – Weyauwega City Hall, 109 E Main St, Weyauwega – **Meeting Cancelled Due to Emergency – Rescheduled for May 21st**

Upcoming: (1) May 7th @ 9:00 a.m. Waupaca County Planning & Zoning Committee Public Hearing – Selected Revisions to Ordinances – Fox Valley Technical College, Waupaca Regional Center, 1979 Godfrey Drive, Waupaca

(2) May 21st @ 6:00 p.m. – Rescheduled Gold Cross West Bi-Annual Informational Meeting – Weyauwega City Hall, 109 E Main St, Weyauwega


Communication with Public & Residents: Chairman Simonis reminded that Town Representatives, in emergency situations should only go to front door, if no answer try alternate means of communication. Also reminder that all communications should be sent to the Board, Clerk & Treasurer. Noting that these should be directed to the Clerk who will ensure that all communications & information are sent out appropriately.

REMINDER: Monday, April 27th – 6-8 p.m. – Open Book with Assessor

Correspondence Received: Senator Rachael Cabral-Guevara – Listening Session to be held on May 12th @ 6:00 p.m. – New London High School, Room B119

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk