

Monthly Town Board Meeting – January 13, 2026

506

Mukwa Town Hall, E8514 Weyauwega Road, Northport

8 in Attendance

Chairman Simonis called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on December 31, 2025 and the final agenda was posted in the three designated places on January 10, 2026.

Roll call of Officers: Chairman Simonis, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert’s Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a) December 9, 2025 Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the December 9, 2025 Monthly Town Board Meeting Minutes as printed. Motion carried.

(b) January 6, 2026 Special Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Chairman Simonis to approve the January 6, 2026 Special Town Board Meeting Minutes with noted corrections. Motion carried.

Treasurer: (a) Approve Monthly Treasurer’s Report: Read by Treasurer Jensen. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the December 31, 2025 Treasurer’s Report as presented & printed. Motion carried.

(b) Reminder: In-Person Tax Collection Dates/Times – Included with Tax Bill – Posted on Town Hall Door-Three Designated Posting Places & Town Website – Mukwa.gov

Budget/Vouchers: (a) Designate Funds Received from Sale of Grader & Tractor (\$26,478): Motion to designate \$26,478 received from sale of the grader & tractor into the Designated Equipment Fund was made by Chairman Simonis with a second to the motion made by Supervisor Manske and the motion was carried.

(b) Approval & Payment of Vouchers: Motion was made by Chairman Simonis to approve payment of Vouchers #30200 through #30223, dated January 1, 2026 through January 13, 2026; for a total of **\$2,271,636.62**. Second to Chairman Simonis’ motion was made by Supervisor Manske. Motion carried.

Public Forum - Town of Mukwa Residents:

Building Inspector: Read by Supervisor Shaw. Motion to accept the Building Inspector Report as presented was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Certified Survey Map (CSM) Approval – Wes & Amanda Johnson – Ona Pines Road: Amanda was present to answer questions. Following review a motion to approve the presented Certified Survey Map was made by Supervisor Shaw with a second to the motion made by Chairman Simonis and the motion was carried.

New London ATV/UTV Club: Representatives from the Club were present with the Town’s current ATV Ordinance which needs to be updated noting that, now ATV’s can drive the posted speed limit. Will ask DNR to send an updated Ordinance for review.

Cemetery Update: Town Attorney reached out to Attorney Gold for follow-up, he noted that he was buried in work, but will try to get to it, nothing else new at this time.

Town Hall – Chimney Repairs: Town employee called Chairman Simonis noting that the chimney looked bad & was leaning. Van Handel reviewed & we are waiting for an estimate.

Approve & Adopt: (a) Ordinance 01-2026 – Recycling Ordinance: Ordinance 1-2026 was read in its entirety by Chairman Simonis. Motion to approve & adopt Town of Mukwa Ordinance 01-2026 – Recycling Ordinance was made by Supervisor Shaw with a second to the motion made by Supervisor Manske and the motion was carried.

TOWN OF MUKWA RECYCLING ORDINANCE 01-2026

1.01 Title. Recycling Ordinance for Town of Mukwa.

1.02 Purpose. The purpose of this ordinance is to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in s. 287.11, Wis. Stats., and ch. NR 544, Wis. Administrative Code.

1.03 Statutory Authority. This ordinance is adopted as authorized under s. 287.09(3)(b), Wis. Stats., and ch. NR 544, Wis. Administrative Code.

1.04 Abrogation and Greater Restrictions. It is not intended by this ordinance to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this ordinance imposes greater restrictions, the provisions of this ordinance shall apply.

1.05 Interpretation. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this ordinance may be inconsistent or conflicting, the more restrictive requirements or interpretation shall apply. Where a provision of this ordinance is required by Wisconsin Statutes, or by a standard in ch. NR 544, Wis. Adm. Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the ch. NR 544 standards in effect on the date of the adoption of this ordinance, or in effect on the date of the most recent text amendment to this ordinance.

1.06 Severability. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

1.07 Applicability. The requirements of this ordinance apply to all persons within the limits of the Town of Mukwa.

1.08 Administration. The provisions of this ordinance shall be administered by the Mukwa Town Board & Municipal Clerk.

1.09 Effective Date. The provisions of this ordinance shall take effect on the day immediately after publication of the Adoption – Code of Ordinance Notice.

1.10 Definitions. For the purpose of this ordinance:

(1) “Bi-metal container” means a container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.

(2) “Container board” means corrugated paperboard used in the manufacture of shipping containers and related products.

(3) “Foam polystyrene packaging” means packaging made primarily from foam polystyrene that satisfies one of the following criteria: a) Is designed for serving food or beverages. b) Consists of loose particles intended to fill space and cushion the

packaged article in a shipping container. c) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.

(4) "Glass Container" means a glass bottle, jar or other packaging container used to contain a product that is the subject of a retail sale and does not include ceramic cups, dishes, oven ware, plate glass, safety and window glass, heat-resistant glass such as pyrex, lead based glass such as crystal, or TV tubes.

(5) "HDPE" means high density polyethylene, labeled by the resin code # 2.

(6) "LDPE" means low density polyethylene, labeled by the resin code # 4.

(7) "Magazines" means magazines and other materials printed on similar paper.

(8) "Major appliance" means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, furnace, boiler, dehumidifier, water heater or stove.

(9) "Multiple-family dwelling" means a structure containing 5 or more residential units, including units that are occupied seasonally.

(10) "Newspaper" means a newspaper and other materials printed on newsprint.

(11) "Non-residential facilities and properties" means commercial, retail, industrial, institutional and government facilities and properties. Non-residential facilities and properties includes any location at which goods or services are provided or manufactured, including locations under construction, demolition, or remodeling, or used for special events such as fairs, festivals, sport venues, conferences, and exhibits. This term does not include multiple family dwellings.

(12) "Office paper" means a variety of high-grade printing and writing papers. This term does not include industrial process waste, newspaper or packaging.

(13) "Other resins or multiple resins" mean plastic resins labeled by the resin code # 7.

(14) "Person" includes any individual, corporation, limited liability company, partnership, association, local government unit, as defined in s. 66.0131(1)(a), Wis. Stats., state agency or authority or federal agency.

(15) "PETE" or "PET" means polyethylene terephthalate, labeled by the resin code # 1. 2

(16) "Plastic container" means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.

(17) "Postconsumer waste" means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in s. 291.01(7) Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in s. 289.01(17), Wis. Stats.

(18) "PP" means polypropylene, labeled by the resin code # 5.

(19) "PS" means polystyrene, labeled by the resin code # 6.

(20) "PVC" means polyvinyl chloride, labeled by the resin code # 3.

(21) "Recyclable materials" includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.

(22) "Solid waste" has the meaning specified in s. 289.01(33), Wis. Stats.

(23) "Solid waste facility" has the meaning specified in s. 289.01(35), Wis. Stats.

(24) "Solid waste treatment" means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.

(25) "Waste tire" means a tire that is no longer suitable for its original purpose because of wear, damage or defect.

(26) "Yard waste" means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 6 inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

1.11 *Separation of Recyclable Materials. Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties shall separate the following materials from post-consumer waste:

(1) Lead acid batteries

(2) Major appliances

(3) Waste oil

(4) Yard waste

(5) Aluminum containers

(6) Bi-metal containers

(7) Corrugated paper or other container board

(8) Foam polystyrene packaging

(9) Glass containers

(10) Magazines

(11) Newspaper

(12) Office paper

(13) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins

(14) Steel containers

(15) Waste tires

1.12 *Separation Requirements Exempted. The separation requirements of s. 1.11 do not apply to the following:

(1) Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in s. 1.11 from solid waste in as pure a form as is technically feasible.

(2) Solid waste which is burned as a supplement fuel at a facility if less than 30% of the heat input to the facility is derived from the solid waste burned as supplement fuel.

(3) A recyclable material specified in s. 1.11(5) through (15) for which a variance has been granted by the Department of Natural Resources under s. 287.11(2m), Wis. Stats., or s. NR 544.14, Wis. Adm. Code.

1.13 Care of Separated Recyclable Materials. To the greatest extent practicable, the recyclable materials separated in accordance with s. 1.11 shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.

1.14 Management of Lead Acid Batteries, Major Appliances, Waste Oil and Yard Waste. Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties shall manage lead acid batteries, major appliances, waste oil, and yard waste as follows:

(1) Lead acid batteries shall be exchanged at a retailer when purchasing a new battery or taken to the Waupaca County Processing & Transfer Facility, Manawa.

- (2) Major appliances shall be either: (1) Picked up when new appliances are purchased; (2) Taken to the Waupaca County Processing & Transfer Facility, Manawa; (3) Contact waste hauler (i.e. GFL) for pick-up
- (3) Waste oil shall be taken to a retail business that collects oil or taken to the Waupaca County Processing & Transfer Facility, Manawa .
- (4) Yard waste shall be either: (1) Taken to the City of New London Waste Water Treatment Plant yard waste disposal site – Contact New London Public Works Office; (2) Taken to the Waupaca County Processing & Transfer Facility, Manawa.

1.15 Preparation and Collection of Recyclable Materials. Except as otherwise directed by the Town of Mukwa, occupants of single family and 2-to-4-unit residences shall do the following for the preparation and collection of the separated materials specified in s. 1.11(5) through (15):

Please reference the Tri-County Recycling Facility website for the most current information on preparation of acceptable materials. This facility is single-stream – *all properly prepared recyclables are to be placed in the recycling bin together for pick up.*

No Plastic Bags, Foam Polystyrene Packages or Shredded Paper in the recycling bin.

- * Aluminum, Steel & Bi-metal containers shall be empty & rinsed clean.
- * Corrugated paper or other container board shall be clean (non-food contaminated).
- * Glass containers shall be empty & rinsed clean.
- * Magazines, Newspaper, Office Paper, Envelopes, Junk Mail, Catalogs, Books & Magazines shall be clean.
- * Rigid plastic containers shall be empty & rinsed clean. Replace screw caps – no loose caps in the recycling bin.
- * Waste tires shall be (1) Disposed of when new tires are purchased; or (2) Taken to the Waupaca County Processing &

Transfer Facility, Manawa;

1.16 *Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings.

(1) Owners or designated agents of multiple-family dwellings shall do all of the following to recycle the materials specified in s. 1.11(5) through (15):

(a) Provide adequate, separate containers for the recycling program established in compliance with the ordinance. The number of recycling containers shall equal or be greater than the number of trash containers and at least one of the following shall be met: The minimum total volume of recycling container space is equal to 20 gallons per week per dwelling unit. The ratio of trash container volume to recycling container volume is at most 2:1. An alternative method that does not result in the overflow of a recycling container during the time period between collection of materials and delivery to a recycling facility.

(b) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.

(c) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility. d) Notify tenants which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.

(2) The requirements specified in (1) do not apply to the owners or designated agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11(5) through (15) from solid waste in as pure a form as is technically feasible.

1.17 *Responsibilities of Owners or Designated Agents of Non-Residential Facilities and Properties.

(1) Owners or designated agents of non-residential facilities and properties shall do all of the following to recycle the materials specified in s. 1.11(5) through (15):

(a) Provide adequate, separate containers for the recycling program established under this section. The total volume of recycling containers shall be sufficient to avoid overflow during the time period between collection of materials and delivery to a recycling facility.

(b) Notify in writing, at least semi-annually, all users, tenants and occupants of the properties about the established recycling program.

(c) Provide for the collection of the materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.

(d) Notify users, tenants and occupants which materials are collected, how to prepare materials in order to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.

(2) The requirements specified in (1) do not apply to the owners or designated agents of non-residential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11 (5) through (15) from solid waste in as pure a form as is technically feasible.

1.18 *Prohibitions on Disposal of Recyclable Materials Separated for Recycling. No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in s. 1.11 (5) through (15) that have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

1.19 No Burning or Burying. It shall be unlawful to burn or bury solid waste or recyclables by residential and non-residential sectors at construction sites.

1.20 Right to Reject Materials. The Town collector/hauler has the right to reject or leave at the curb any recyclable material that is not prepared according to the specifications of this ordinance or as noted by the Tri-County Recycling Facility (Recycling Guide available online). Materials may also be left if not separated from solid waste, placed in the proper container or are not designated recyclable materials for collection. The hauler shall keep a list of such occurrences and provide it to the Town.

1.21 No Dumping. It shall be unlawful for any person to dispose of or dump solid waste or recyclables in any street, alley or other public place within the Town of Mukwa or in any receptacles or private property without the owner's consent.

1.22 *Enforcement. (1) For the purpose of ascertaining compliance with the provisions of this ordinance, any authorized officer, employee or representative of the Town of Mukwa may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and non-residential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the Town of Mukwa who requests access for purposes of inspection, and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.

(2) Any person who violates a provision of this ordinance may be issued a citation by the Mukwa Town Board to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this paragraph.

(3) Penalties for violating this ordinance may be assessed as follows:

- (a) Any person who violates s. 1.18 may be required to forfeit \$50 for a first violation, \$200 for a second violation, and not more than \$2000 for a third or subsequent violation.
- (b) Any person who violates a provision of this ordinance, except s. 1.18, may be required to forfeit not less than \$10 or more than \$1000 for each violation.

Effective Date: This Ordinance shall take effect & be enforced from & after its passage & posting as required by law. The above & foregoing ordinance was adopted by the Town Board of the Town of Mukwa, Waupaca County, Wisconsin, at a meeting held on the **13th** day of **January, 2026**.

Aye: 3

/s/Cody Simonis, Town Chairman

No: 0

/s/Lee Shaw, Supervisor #1

/s/Matt Manske, Supervisor #2

ATTEST:

I hereby certify that this is a true copy of an Ordinance adopted by the Town Board on the 13th day of January, 2026.

/s/Jeannette Zielinski, Municipal Clerk

Code of Ordinance Published: 12/23/2025

Posted at: Northport Convenience Center: 01/13/2026

Bean City Bar & Grill: 01/14/2026

Mukwa Town Hall: 01/13/2026

Adoption of Ordinance Published: 01/15/2026

(b) Rescind – Ordinance 1-94 – Recycling Ordinance: Motion to Rescind Town of Mukwa Ordinance 1-94 - Recycling Ordinance was made by Supervisor Shaw with a second to the motion made by Chairman Simonis and the motion carried.

April Monthly Town Board Meeting – Date Change: Motion to approve changing the date of the April Monthly Town Board Meeting from April 14th to April 21st to be held immediately following the Town’s Annual Meeting was made by Chairman Simonis with a second to the motion made by Supervisor Manske & the motion was carried.

Roads: (a) Monthly Report: Noted that the loader keeps showing error codes. Currently no issues with the snowplow truck.

(b) Road Equipment-Report/Repairs/ Purchases Needed: (1) Plow Truck – Tires: Supervisor Manske followed up with Pomp’s in New London and noted that the Commercial Department in Green Bay needs to tell New London store to order. Will add to February Agenda.

(c) Equipment Sale Update – Wisconsin Surplus: Received \$26,478 from sale of grader & tractor. Equipment has been picked up.

(d) Mower – Sell: Motion to approve sale of mower to Rick Bunnell for \$300 was made by Supervisor Shaw with a second to the motion made by Supervisor Manske and the motion carried.

Meetings/Training/Waupaca County Zoning Hearings:

Attended:

Upcoming: Wisconsin Towns Association – Board of Review Certification Training – Board is attending the January 30th Session to be held in De Pere; Clerk Zielinski is attending the March 13th Session in Stevens Point

Correspondence Received:

Motion to adjourn was made by Supervisor Manske. Second made by Supervisor Shaw. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk

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/s/Lee Shaw, Supervisor #1
/s/Matt Manske, Supervisor #2

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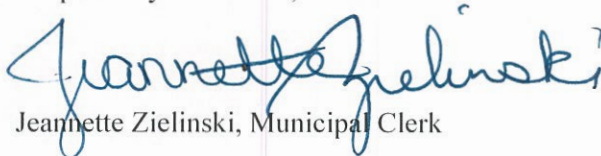
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