

Monthly Town Board Meeting – October 7, 2025

499

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

1 in Attendance

Chairman Simonis called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on September 25, 2025 and the final agenda was posted in the three designated places on October 4, 2025.

Pledge of Allegiance was recited.

Roll call of Officers: Cody Simonis, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: September 9, 2025 Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the September 9, 2025 Monthly Town Board Meeting as presented. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Read by Treasurer Jensen. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the September 30, 2025 Treasurer's Report as presented & printed. Motion carried.

Budget/Vouchers: (a) Move Funds to Miscellaneous Town Expenses (\$1,286.50): Motion to approve moving the required \$1,286.50 from the Contingency Fund to the Miscellaneous Town Expenses Account was made by Chairman Simonis with a second to the motion made by Supervisor Manske & the motion carried. **(b) Approval & Payment of Vouchers:** Motion was made by Chairman Simonis to approve payment of Vouchers 30100 through 30125, with Exception of Void Check #30104, dated September 10, 2025 through October 7, 2025 & Direct Withdrawals of Social Security, Medicare & Federal Tax of \$1,259.25; Wisconsin Quarterly Withholding of \$454.12 & the September 24th We Energies Invoice of \$309.56; for a total of \$94,962.52. Second to Chairman Simonis' motion was made by Supervisor Manske. Motion carried.

Public Forum - Town of Mukwa Residents: Arnie Heise – Faskell Road wanted to say thank you for the brush getting sprayed in the ditches.

Building Inspector: Read by Supervisor Shaw. Motion to approve the October Building Inspector report as presented & printed was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Northport-Ostrander Cemetery: Mowing will continue. Chairman Simonis checked with Attorney, currently at a standstill.

Operator License Approval – Northport Convenience Center – Bikas Khadka: Motion to approve the issuance of an Operator Licenses to Bikas Khadka for the Northport Convenience Center was made by Supervisor Shaw with a second to the motion made by Chairman Simonis. Motion carried.

Annual Ambulance Service Agreement Review/Approval: Chairman Simonis made a motion to approve the 2026 Gold Cross Ambulance Service Agreement, Annual Subsidy of \$38,869 with a per Capita Rate of \$13.72 with a second to the motion made by Supervisor Manske. Motion was carried & the Contract signed.

School District of New London – Proclamation of September 2025 as Attendance Awareness Month: *Note – Received request from School District after the September Board Meeting but felt it was important that the Town show support. A motion was made by Supervisor Shaw to Support the Attendance Awareness Proclamation by the School District of New London. A second to the motion was made by Supervisor Manske & the motion was carried.

Waupaca County Emergency Management – Emergency Response Plan:

(a) Memorandum of Understanding Between Town of Mukwa & the School District of New London: Motion to approve the MOU between the Town of Mukwa & the School District of New London as it pertains to Emergency Management was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

(b) Emergency Response Plan Review/Approval: Motion to approve & adopt the Waupaca County Emergency Management – Emergency Response Plan was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Aye: 3 No: 0 Motion carried.

(c) Approve & Adopt Resolution #84-1-2025 – Resolution for Emergency Response Plan: Motion to approve & adopt Resolution #84-1-2025 was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Aye: 3 No: 0 Motion carried.

RESOLUTION 84-1-2025

ADOPTING THE WAUPACA COUNTY RESOLUTION FOR EMERGENCY RESPONSE PLAN

WHEREAS, the Town of Mukwa, in Waupaca County, Wisconsin recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS, the Town of Mukwa has a responsibility to provide for the safety and well- being of its citizens and visitors; and

WHEREAS, the Town of Mukwa has established and appointed a Director and/or Coordinator of Emergency Management;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Town of Mukwa in Waupaca County, Wisconsin, this Emergency Response Plan as revised is officially adopted, and

IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, is tasked and authorized to maintain and revise as necessary this document every two years.

The above and foregoing Resolution was adopted by the Town Board of the Town of Mukwa, Waupaca County, Wisconsin, at the Monthly Town Board Meeting held on the 9th day of September, 2025.

Aye: 3

No: 0

/s/Chairman, Cody Simonis

/s/Supervisor, Lee Shaw

/s/Supervisor, Matt Manske

I hereby certify that this is a true copy of a Resolution passed by the Town Board of the Town of Mukwa, on the 9th day of September, 2025.

/s/Jeanette Zielinski, Municipal Clerk

Posted: September 10, 2025

Mukwa Town Hall - Bean City Bar & Grill -Northport Convenience Center-Town of Mukwa Website: Mukwa.gov

Plan Commission: October 22nd Meeting at 6:00 p.m. regarding the Nysee Pit Amendment to Existing Conditional Use Permit (CUP). Noting the topic, the meeting will be held at Bean City Bar & Grill to allow for enough accommodation. Discussion regarding the need for Town Attorney to be present – Chairman Simonis will reach out to see if someone would be available.

Roads: (a) Monthly Report:

(b) Road Equipment-Report/Repairs/ Purchases Needed: Noted that the plow truck is in need of new tires – quote range from \$3,200 to \$4,300 from Pumps, will check with Rays in Appleton. Noted that tires were purchased at Schierl's in Stevens Point. Ditch mower broke during fall ditch mowing – consensus is that it is no longer “fixable”.
(c) Grader/Tractor – Follow-up: Chairman Simonis noted that he signed up an account for the equipment on Wisconsin Surplus. Will work on getting everything uploaded.
(d) Tree/Brush Trimming – Follow-up: Discussion on possibility of using the loader for tree trimming in Cathedral Pines Subdivision – Oakwood Pass is in need of attention. Rick has been spraying the brush in the ditches.
(e) Rick Bunnell – Hire: A motion to hire Rick Bunnell as Town Road Maintenance retroactive to September 9, 2025 was made by Chairman Simonis with a second to the motion made by Supervisor Manske. Motion carried.

Halloween – Trunk-or-Treat at the Town Hall: Brian Kuhnke-Broadway Street is organizing a Trunk-or-Treat event with games, face painting & a small food truck from approximately 2:00 p.m. – 5:00 p.m. with trucks & ATV/UTV lined up in the parking lot to hand out treats from approximately 5:00 p.m. – 7:00 p.m. The Town will provide hot chocolate.

Meetings/Training/Waupaca County Zoning Hearings:

Attended: (1) Chairman Simonis & Supervisor Shaw attended the September 10th @ 6:00 p.m. – Gold Cross Annual Consortium Meeting held at the Weyauwega City Hall. Noted that Gold Cross will be conducting First Responder Training – will touch base to see if they have information to go on the Town Website (Mukwa.gov)
 (2) Supervisor Shaw attended the September 15th Wisconsin Towns Association Fall Workshop held at the Holiday Inn – Stevens Point

(3) Supervisor Shaw attended the October 2nd @ 6:00 p.m. – Wolf River Preservation Association Meeting – Fremont Village Hall. Supervisor Shaw noted that 2026 Dues will remain the same \$725/year & that the Association thanked the Town Board for allowing space in the garage for storage of the buoys. Next Meeting – March 5, 2026

Upcoming: (1) October 12th – 14th Wisconsin Towns Association Annual Convention – Wisconsin Dells

Correspondence Received: Nothing additional received

Motion to adjourn was made by Supervisor Shaw. Second made by Chairman Simonis. Motion carried.

Respectfully Submitted,


 Jeannette Zielinski, Municipal Clerk

Special Town Board Meeting – October 7, 2025

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

Chairman Simonis called the meeting to order following the conclusion of the Monthly Town Board Meeting at 7:18 p.m.

Notification of this meeting was posted in the three designated places on September 30, 2025.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Initial Meeting with Cedar Corp. Representative/s: Introductions & Discussion

The Town Board, Clerk & Treasurer were present to meet with Justin Keen, Project Manager/Client Manager to discuss items of interest & importance to the Town. Open discussion with no motions made.

*Grants including LRIP/ARIP others that would be pertinent to the Town

*Roads – Five-Year Plan – Will meet on October 17th to drive the Town to better understand conditions

*Ordinances/Policies

*Cemetery

*Miscellaneous Open Discussion

Motion to adjourn was made by Chairman Simonis. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,


 Jeannette Zielinski, Municipal Clerk