

## Monthly Town Board Meeting – April 15, 2025

486

Mukwa Town Hall, E8514 Weyauwega Road, Northport

17 in Attendance

Chairman Simonis called the meeting to order at approximately 6:30 p.m. – following the Annual Meeting. Notification of this meeting was given to the Press on April 4, 2025 and the final agenda was posted in the three designated places on April 11, 2025.

Pledge of Allegiance was recited.

**Roll call of Officers:** Cody Simonis, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

**Minutes Approval: March 11, 2025 Monthly Town Board Meeting Minutes:** Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the March 11, 2025 Monthly Town Board Meeting Minutes as printed. Motion carried.

**Treasurer: Approve Monthly Treasurer's Report:** Read by Treasurer Jensen & questions answered. Motion was made by Supervisor Shaw and was seconded by Supervisor Manske to accept the March 31, 2025 Treasurer's Report as presented & printed. Motion carried.

**Budget/Vouchers: Approval & Payment of Vouchers:** Motion was made by Chairman Simonis to approve payment of Vouchers 29930 through 29968, dated March 12, 2025 through April 15, 2025, & Direct Withdrawal of Social Security, Medicare & Federal Tax of \$1,033.40; Wisconsin Quarterly Withholding of \$362.15 & the March 24<sup>th</sup> We Energies Invoice of \$908.53; for a total of \$26,222.17. Second to Chairman Simonis' motion was made by Supervisor Manske and the motion carried.

**Public Forum - Town of Mukwa Residents:** Kelly Kuether-Manske Road was present to ask the Board if they were planning on repairing the road by his shop – will be reviewed during Annual Road Inspection.

**Building Inspector:** April Report read by Supervisor Shaw who made a motion to accept the monthly Building Inspector's Report as presented & printed, with a second to the motion made by Supervisor Manske. Motion carried.

**Certified Survey Map (CSM) Approval – Andy Kanaman – Huntley Road:** Mr. Kanaman was present to answer any questions. Noted that his plan was to build a duplex with his son, or a single-family home on Lot 1. Motion to approve the presented Certified Survey Map (CSM) for Andy Kanaman on Huntley Road was made by Chairman Simois with a second to the motion made by Supervisor Manske and the motion was carried.

**Plan Commission – Appointment of Member – Adam Dorn:** Due to a member resignation the Plan Commission interviewed candidates for the position at the March 12<sup>th</sup> meeting. Motion to appoint Adam Dorn to the Plan Commission was made by Supervisor Shaw with a second to the motion made by Supervisor Manske & the motion carried. Reminder – Public Hearing to be held before the May 13<sup>th</sup> Monthly Town Board Meeting to hear the Steve McFaul request to change current zoning from Rural Residential (RR) to Agriculture Woodland Transition (AWT).

**Roads: (a) Monthly Report:** County Highway Department crack-sealed on Bean City Road and Manske Road

**(b) Road Equipment-Report/Repairs/ Purchases Needed:** Jesse pressure washed the plow truck

**(c) Waupaca County Highway – Three-Year Service Agreement – Review/Approve:** Contract was reviewed & noted that the contract is for service of 21.31 miles, previous contracted amount was \$1,000/mile new contract is \$1,500 per mile. As of meeting the Town has already met & exceeded the required dollar amount. Supervisor Shaw made a motion to approve the Waupaca County Highway Department Service Agreement for the three (3) year period of 2026, 2027 and 2028 commencing on January 1, 2026 providing services for 21.31 miles at a minimum total amount of \$31,965/year. Second to the motion was made by Supervisor Manske and the motion was carried.

**(d) ATC – Asplundh Tree Trimming – Oak Wilt Concern:** Contacted by a Representative from Asplundh inquiring about oak trimming restrictions and/or if permits were needed. Supervisor Shaw followed up with the DNR - guidance is that Oaks should not be trimmed/cut until after July. Supervisor Shaw provided information to the Asplundh Representative & asked that trimming/cutting not get done until the DNR recommended timeframe.

**(e) Set Annual Road Viewing Dates:** To be conducted on Friday May 2<sup>nd</sup> from 8:00 a.m. to 4:00 p.m. with Friday, May 9<sup>th</sup>, same time as a back-up. Will meet at Supervisor Shaw's house.

**(f) 2025 Road Construction Projects - Ongoing Discussion:** Continuation of possible projects discussed – joint project with New London on Klatt Road, Loss Road, Manske Road – Western portion and portion of Cut-Off. Will be added to Monthly Agendas.

### **Meetings/Training/Waupaca County Zoning Hearings:**

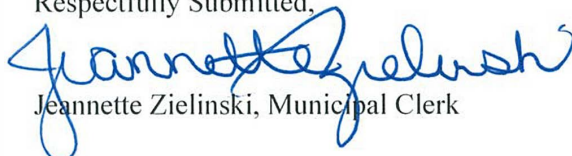
**Attended** Supervisor Shaw attended the April 10<sup>th</sup> @ 1:30 p.m. East Central Wisconsin Regional Planning Commission meeting held at FVTC-Waupaca. Overview of services that they perform such as GIS Data Analysis & Grants Assistance

**Upcoming:** (1) April 30<sup>th</sup> @ 6:00 p.m. – Gold Cross Ambulance Consortium Meeting – Weyauwega City Hall, 109 E Main St, Weyauwega; (2) Wisconsin Towns Association Spring Workshops – Various Dates/Locations in May.

**Correspondence Received:** Noted the photos emailed to Clerk Zielinski by a resident of Roosevelt Court showing the broken-up intersection. This will be reviewed during road inspection.

Motion to adjourn was made by Supervisor Manske. Second made by Supervisor Shaw. Motion carried.

Respectfully Submitted,

  
Jeannette Zielinski, Municipal Clerk