

Monthly Town Board Meeting – June 11, 2024

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

6 in Attendance

471

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on May 31, 2024 and the final agenda was posted in the three designated places on June 7, 2024.

The Pledge of Allegiance was recited.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

2024 Road Construction Projects – Award Contracts:

2024 Road Construction bids were Posted in the three designated places on May 16th & Published in the Press Star – Legal Notices on May 23rd & again on May 30, 2024. The Board held a Special Town Board Meeting on Tuesday, June 4th to open & read each bid submitted, line by line, followed by brief discussion. All questions were answered by the contractors if necessary. (All bids are available in the Clerk's office).

Supervisor Shaw made a motion to award the two 2024 Road Construction Projects to NE Asphalt. The Jennings Road proposal for \$278,611.20 & the Klatt Road proposal for \$62,861.25 deducting \$2,800 from the total for awarding both projects. A second to Supervisor Shaw's motion was made by Supervisor Manske & the motion carried.

Approve: (a) **May 14, 2024 Monthly Town Board Minutes:** Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the May 14, 2024 Monthly Town Board Meeting Minutes as printed. Motion carried.

(b) **June 4th Special Town Board Meeting Minutes:** Motion to approve the June 4th Special Meeting Minutes was made by Supervisor Shaw with a second to the motion by Supervisor Manske. Motion carried.

Treasurer: (a) **Approve Monthly Treasurer's Report:** Read by Treasurer Jensen. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the May 31, 2024 Treasurer's Report as read & printed. Motion carried. (b) **Wolf River Bank – Follow-up:** Treasurer Jensen met with a Wolf River Bank representative to discuss what the Town needs. It was found that Wolf River Bank had nothing better to offer & that the Town's current interest rate is already the highest.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 29611 through 29630 dated May 15, 2024 through June 11, 2024, & Direct Withdrawals of Social Security, Medicare & Federal Tax of \$993.84 & the May 23rd We Energies Invoice of \$499.53; for a total of **\$19,350.04.** Second to Chairman Curn's motion was made by Supervisor Manske. Motion carried.

Public Forum - Town of Mukwa Residents: Mike Jensen – Ostrander Road noted that the Wolf River Trips buses were going both ways on Ostrander, normally goes up Ostrander and returns on Larry Road.

Animal Control Officer: (a) **Animal Report Forms/Veterinary Invoice/s:** None (b) **Citation Letter/s:** One-Frances Lane

Building Inspector: Report read by Supervisor Shaw. Motion to accept the June Building Inspector Report as printed & read was made by Supervisor Shaw & a second to the motion was made by Supervisor Manske. Motion carried.

Waupaca County Register of Deeds Candidate – Jeremy Schoenike: Mr. Schoenike requested to be on the agenda to introduce himself to the Board & those in attendance. Noted that he is currently the Deputy Register of Deeds & has assisted with the implementation of new land records software, works with real estate & vital records. Mr. Schoenike wanted to see a continuity to the Register of Deeds office.

Firework Display Permits: (a) **Huckleberry Acres Campground – July 6th:** Motion to issue a Firework Display Permit (required \$1,000,000 liability insurance provided) for Huckleberry Acres Campground on July 6th was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried. (b) **Rob Gaskins – July 6th - Rain Date July 5th:** Motion to issue a Firework Display Permit (required \$1,000,000 liability insurance provided) to Rob Gaskins – Poppy Parkway for July 6th with rain date of July 5th was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Annual License Renewals – Approvals: (a) **Liquor:**

(1) **"Class B" Combination:** Supervisor Shaw made a motion to approve the Annual Renewal "Class B" Combination Liquor Licenses for Buch's Pine Tree LLC – Kevin Buch; Log Cabin Bar – Lynn Marie Buntrock; Richeson's Bean City Bar & Grill Inc – Ryan & Jamie Richeson; Guth's Resort – George Seater, III; Pup's Irish Pub – Michael T Loughrin; Phil's Still, LLC – Philip Heimbruch; Wolf River Trips & Campground – Wesley, Amanda & Eugene Johnson & Huckleberry Acres Campground – Patricia & Bradley Hanson. A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

(2) **Class "A" for Off Sale Only:** Supervisor Shaw made a motion to approve the Annual Renewal Class "A" Beer & Cider for Off Sale Only Liquor Licenses for SK-GRUS LLC dba – Northport Mart – Ramji P. Marasinie & US LLC dba: Royalton Station – Ramji P Marasini. A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

(b) **Cigarette:** Supervisor Shaw made a motion to approve the Annual Cigarette Licenses for: Northport Mart; Royalton Station; Pup's Irish Pub & Phil's Still. A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

(c) **Operator:** (1) **Northport Mart:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Monica Williamson, Diane Fabisiak & Ravi Mc. Motion carried.

(2) **Buch's Pine Tree Supper Club:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Brady Buch, Kevin Buch, Scott Gielow, Evan Lowney & Jadin Drath. Motion carried.

(3) **Pup's Irish Pub:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Colin Loughrin, Donna Kempf, Sofia Pulido & Stephanie Stilen. Motion carried.

(4) **Bean City Bar & Grill:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Kortney Wegner, Kayla Genske, Chantale Perreault, Jordan Hartzheim, Kayla Meyers, Amy Thorp, Jennifer L Bryan & Nick Grosskopf. Motion carried.

(5) **Hucklberry Acres Campground:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Tricia Hanson, Brad Hanson, Kurt Miller, Sue Sperl & Patricia Buckner. Motion carried.

(6) **Phil's Still, LLC:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Jamie DuFrane; Bob Luedtke, Julie A Peterson, Karmin Heimbruch; Scott Heimbruch & Brenda Graham. Motion carried.

(7) **Wolf River Trips:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Lexi Marie Smith, Kim Fassbender, Leah Porath, Joseph Pimental, John Mueller, Tarina Manley & Kathryn Murphy. Motion carried.

(8) **Log Cabin Bar:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Autumn Suttner, Carlee Zander, Linda L Mentzel & Maureen Brizzolara. Motion carried.

(9) **Royalton Station:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Mahesh Panthi, Mimi Ganzen & Prabin Mc. Motion carried.

(10) **Guth's Resort:** Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: George Seater & Mark Budner. Motion carried.

(d) **Campground Operator:** Supervisor Shaw made a motion to approve & issue Campground Operator Licenses to: Hucklberry Acres Campground; Wolf River Trips & Campground & for Guth's Resort. A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

(e) **Manufactured Housing Community Operator License:** Supervisor Shaw made a motion to approve & issue a Manufactured Housing Community Operator License to: Scott & Ann Krautkramer-Oakwood Estate (59 lots). A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

Roads: (a) **Monthly Report:**

(b) **Road Equipment-Report/Repairs/ Purchases Needed:**

(c) **Ditch Mowing:** Chairman Curns advised that he contacted someone who does mowing in Lebanon to see if they would be interested in mowing. Will follow up.

(d) **Town Hall Parking Lot:** Follow-up with Doug Casey to see when he has time.

(e) **Culverts – Manske Road:** Motion to approve the Waupaca County Highway Department Work Order – Manske Road Culverts consisting of twin 36" plastic culverts, installation & paving noting approval is contingent upon receiving the 50/50 culvert cost share, was made by Supervisor Manske with a second to the motion made by Supervisor Shaw & the motion was carried.

Meetings/Training/Waupaca County Zoning Hearings: Attended: (1) Chairman Curns & Supervisor Shaw attended the May 16th @ 5:30 p.m. – Waupaca County Towns Association Quarterly Meeting held at the Town of Bear Creek; (2) Supervisor Shaw attended the June 11th @ 10:30 a.m. – Waupaca County Planning & Zoning Public Hearing Regarding Ordinance Revisions held at the Courthouse. Supervisor Shaw noted that all revisions had been approved.

Upcoming:

Correspondence Received: Clerk Zielinski advised that the light above the Town Hall door had burned out.

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk