Monthly Town Board Meeting – January 9, 2024

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 4 in Attendance

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on December 29, 2023 and the final agenda was posted in the three designated places on January 6, 2024.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present;
Matt Manske, Supervisor 2 – Excused; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: **(a) December 12, 2023 Monthly Town Board Meeting Minutes:** Motion was made by Supervisor Shaw with a second by Chairman Curns to approve the December 12, 2023 Monthly Town Board Meeting Minutes as printed. Motion carried.
(b) January 3, 2024 Special Town Meeting Minutes: Motion was made by Supervisor Shaw with a second by Chairman Curns to approve the January 3rd Special Town Board Meeting Minutes as printed. Motion carried.

Treasurer: **Approve Monthly Treasurer's Report**: Read by Treasurer Jensen. Motion was made by Supervisor Shaw and seconded by Chairman Curns to accept the December 31, 2023 Treasurer's Report as presented & printed. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 29456 through 29478, with Exception of Void Check #29466, dated January 1, 2024 through January 9, 2024; for a total of **$20,291.41**. Second to Chairman Curn's motion was made by Supervisor Shaw. Motion carried.

Public Forum - Town of Mukwa Residents: None

Animal Control Officer: **(a) Animal Report Forms/Veterinary Invoice/s**: None **(b) Citation Letter/s**: None.

Building Inspector: Read by Supervisor Shaw. Motion to approve the Building Inspector report as presented & printed was made by Supervisor Shaw with a second to the motion made by Chairman Curns. Motion carried.

Assessor: (a) Personal Property: Town Assessor Larry Preuss was present to explain to the Board & those present that WI Department of Revenue is changing how certain personal property will be assessed to property owners, such as assessment of buildings on leased land. Larry presented a sample letter that will need to be sent to said owners. Time was spent answering questions & giving possible scenarios & examples.
(b) Software: Town Assessor Larry Preuss explained the TC-Win invoice presented & let the Board know that this was the software that he needed to use, the company bought out other companies & now he has to pay whatever they charge. He is invoiced at the end of the year, after budgets are approved so he did not know the cost. All questions were answered & a motion to approve the payment of $1,032.30 from the Designated Revaluation Fund to Preuss Appraisal service for Town of Mukwa unexpected software costs. Second to the motion was made by Chairman Curns & the motion was carried.

Roads: **(a) Monthly Report**:
(b) Road Equipment-Report/Repairs/ Purchases Needed: Cutting edges for loader & a remote heater were discussed at the December meeting. Chairman Curns followed up by noting that two sets of custom-made edges were made by Freshour, approximate cost $1,000. Chairman Curns also provided information on remote start heaters at a cost of $518. Chairman Curns noted that the County Highway Department currently had time to do ditch brushing/limbing. Discussion on cost & roads that needed clearing before possible road construction. Noted that this would be most beneficial on Thompson, Ostrander & Loss Roads. Motion was made by Supervisor Shaw to check with the County Highway Department regarding tree limbing/brush removal on discussed roads & authorize to spend up to $10,000 for 2024. Chairman Curns seconded the motion & the motion carried.

Meetings/Training/Waupaca County Zoning Hearings:
Attended: Supervisor Shaw attended the January 9th @ 10:30 a.m. Waupaca County Zoning Public Hearing regarding the Diem property detachment from New London into Mukwa -Waupaca County Courthouse, Room 1068, 811 Harding Street, Waupaca. Noted the final step is approval from the County Board.
Upcoming: None

Correspondence Received:

Motion to adjourn was made by Chairman Curns. Second made by Supervisor Shaw. Motion carried.

Respectfully Submitted,

Jeannette Zielinski

Jeannette Zielinski, Municipal Clerk