

## Monthly Town Board Meeting – October 11, 2022

436

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

3 in Attendance

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on September 30, 2022 and the final agenda was posted in the three designated places on October 8, 2022.

**Roll Call of Officers:** Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

**Approve: September 13, 2022 Monthly Town Board Minutes:** Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the September 13, 2022 Monthly Town Board Meeting Minutes with correction to Supervisor Manske's name under "Roll call of Officers". Motion carried.

**Treasurer: Approve Monthly Treasurer's Report:** Read by Treasurer Jensen. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the September 30, 2022 Treasurer's Report as read & printed. Motion carried

**Budget/Vouchers: (a) Move Necessary Funds: (1) General Accounts (\$4,640.98):** Motion to move \$4,640.98 from the Contingency Fund into General Accounts was made by Chairman Curns with a second to the motion made by Supervisor Manske. Motion carried. **(2) Building Inspector Account (\$821.90):** Motion to move \$821.90 from the Contingency Fund into the Building Inspector Account was made by Chairman Curns with a second to the motion made by Supervisor Manske. Motion carried. **(b) Designate Funds Received from Sale of Equipment & Insurance Reimbursement for A/C Units:** Motion to move \$20,000 to the Equipment Fund & \$14,250 to the Contingency Fund from the sale of the Sterling & Roller was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried. Motion to move the \$10,165 received from insurance for replacement of the Town Hall A/C units into the Road Construction/Maintenance Account was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

**(c) Approval & Payment of Vouchers:** Motion was made by Chairman Curns to approve payment of Vouchers 28956 through 28985, dated September 14, 2022 through October 11, 2022, & Direct Withdrawals of Social Security, Medicare & Federal Tax of \$1,150.64; the September 20<sup>th</sup> We Energies Invoice of \$287.79; Wisconsin Quarterly Withholding of \$258.55 and ARPA Check #1009 for \$95,887.13 & ARPA Check #1010 for \$10,660.67; for a total of **\$344,433.55**. Second to Chairman Curn's motion was made by Supervisor Manske and the motion carried.

**Public Forum - Town of Mukwa Residents:** None

**Animal Control Officer: (a) Animal Report Forms/Veterinary Invoice/s:** None. **(b) Citation Letter/s:** 2 letters sent.

**Building Inspector:** Report read by Supervisor Shaw. Motion to accept the Building Inspector Report as printed & read was made by Supervisor Shaw & a second to the motion was made by Supervisor Manske. Motion carried.

**Detachment from City of New London & Attachment to Town of Mukwa – Justin Diem – Starlight Drive:** First reading of Ordinance 3-2022 Accepting Detachment of Lands from the City of New London to the Town of Mukwa.

**Fireworks Display Permit – Ryan Richeson - Bean City Bar & Grill – Saturday, October 29<sup>th</sup>:** Clerk Zielinski noted that the required Certificate of Liability had not yet been received. Motion to approve a Fireworks Display Permit for Ryan Richeson at Bean City Bar & Grill for Saturday, October 29<sup>th</sup> contingent upon receipt of required Certificate of Liability & checking with the DNR to ensure that a burning ban is not issued was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

**Adopt: Ordinance 2-2022 – Establishing a Code of Ethics:** Due to updated information received that this Ordinance is not required to receive ARPA funds a motion to indefinitely table & not adopt this Ordinance was made by Supervisor Shaw & the motion was seconded by Supervisor Manske.

**Town Hall – Follow-Up: (a) Pressure Wash:** Project completed & invoice paid. **(b) Picnic Tables:** New London Public Works has not yet pick up a table & the other still needs to be put into storage.

**Roads: (a) Monthly Report:** Jennings Road patch on culvert – still needs gravel. Brief discussion on overgrowth in ditches due to not being mowed. Motion was made by Supervisor Shaw to have the County Highway Dept use their brush head on Tank & Weyauwega Roads. Second to the motion was made by Supervisor Manske. Motion carried.

**(b) Equipment-Report/Repairs/Purchases Needed:** Mower working. Hoses needed on the wheel loader for the plow & limb saw. Will take wheel loader to Highway Truck for basic services. Still need to fix the grader 4WD.

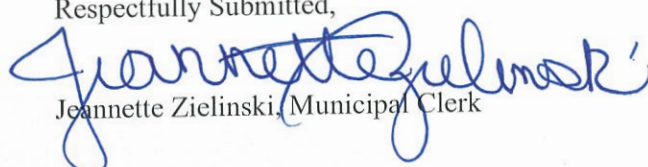
**(c) Waupaca County Highway Department – Three-Year Service Agreement Approval/Renewal:** Motion to accept the Waupaca County Highway Department Three-Year Service Agreement starting on January 1, 2024 through December 31, 2025 with a request to remove Klatt Road from the snow removal list was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

**Meetings/Training/Waupaca County Zoning Hearings: Attended:** (1) Supervisor Shaw attended the Sept. 28<sup>th</sup> @ 4:30 p.m. – Waupaca County Zoning Board of Adjustment Public Hearing – Al Lenz – School Street – Courthouse, Room 1068; (2) No one attended the October 6<sup>th</sup> @ 6:00 p.m. – Wolf River Preservation Association Meeting held at the Fremont Village Hall; (3) Chairman Curns, Clerk Zielinski & Treasurer Jensen attended the October 10<sup>th</sup> Wisconsin Towns Association Annual Convention held in Appleton. **Upcoming:**

**Correspondence Received:** Reminder that the November Monthly Board Meeting has been Moved to November 15<sup>th</sup> Due to the November 8<sup>th</sup> Election.

Motion to adjourn was made by Chairman Curns. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,

  
Jeannette Zielinski, Municipal Clerk