

## Monthly Town Board Meeting – May 10, 2022

421

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

4 in Attendance

Chairman Curns called the meeting to order at 6:00 P.M. Notification of this meeting was given to the Press on April 30, 2022 and the final agenda was posted in the three designated places on May 7, 2022.

The Pledge of Allegiance was recited.

**Roll call of Officers:** Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present. All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

**April 12, 2022 Monthly Town Board Meeting Minutes:** Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the April 12, 2022 Monthly Town Board Meeting minutes as printed. Motion carried

**Treasurer: Treasurer Reports - April:** Treasurer Jensen read April report & answered questions. Motion to approve the April 30, 2022 Treasurer's Report as written & presented was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

**Budget/Vouchers: Approval & Payment of Vouchers:** Motion was made by Chairman Curns to approve payment of Vouchers 28798 through 28834, with Exception of Void Check #28814, dated April 13, 2022 through May 10, 2022, & Direct Withdrawals of Social Security, Medicare & Federal Tax of \$1,250.64 & the April 22<sup>nd</sup> We Energies Invoice of \$1,018.51; for a total of **\$25,719.98**. Second to Chairman Curn's motion was made by Supervisor Manske and the motion carried.

**Public Forum - Town of Mukwa Residents:** None.

**Animal Control Officer:** (a) **Animal Report Forms/Veterinary Invoice/s:** None. (b) **Citation Letter/s:** None

**Building Inspector: Monthly Report:** Supervisor Shaw read. Noted discrepancy in two houses that were listed at the same value, but fee was different. Verified that one house was \$350,000 & the other \$335,000. Will contact Building Inspector to submit a revised report. Motion to accept the Building Inspector report with corrections was made by Supervisor Shaw with a second made by Supervisor Manske. Motion carried.

**Firework's Permit – Hucklberry Acres Campground – May 28<sup>th</sup>:** Liability insurance policy received. Motion to approve the issuance of a Firework's Permit to Hucklberry Acres Campground for a display on May 28<sup>th</sup> was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

**Operator License Approval – Pup's Irish Pub – Sandy La Stofka:** Motion to approve the issuance of an Operator License to Sandy La Stofka at Pup's Irish Pub was made by Supervisor Shaw and seconded by Supervisor Manske. Motion carried

**Plan Commission:** (a) **Follow-up to May 4<sup>th</sup> Meeting Regarding the Conditional Use Permit for Lynn Graichen – Personal Storage:** Mr. Graichen was present to answer any additional questions following the May 4<sup>th</sup> Plan Commission meeting.

(b) **Board Approval of Conditional Use Permit (CUP) - Lynn Graichen – STH 54/Larry Road – Storage:** Motion to approve the Conditional Use Permit for Lynn Graichen for property on STH 54/Larry Road for construction of a Personal Storage Unit, with condition that there must be a separate driveway for each unit was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

(c) **Board Approval of Certified Survey Map – Lynn Graichen – Hwy 54/Larry Road – Storage:** Motion to approve the Certified Survey Map for Lynn Graichen for property South of STH 54 and on the east side of Larry Road was made by Supervisor Shaw with a second to the motion made by Supervisor Manske and the motion carried.

**Roads:** (a) **Monthly Report:**

(b) **Road Equipment-Report/Repairs/ Purchases Needed:** (1) **Sterling & Grader/Misc. Equipment Sale - Update:** Noted that the Sterling was ready to go to Plach for detailing. Discussion on putting the sander on Wisconsin Surplus for sale. (2) **Wheel Loader:** Board is monitoring for equipment to become available. Noted that we had put a bid on a wheel loader but lost out. Will continue to search for an acceptable wheel loader.

(3) **Plow Truck:** Discussion – truck had been taken to Fabel for service & washing, during inspection it was found that there were multiple issues & that the truck was not worth repairing. Noted that we may be able to reuse the sander & front/side blade. Checked with Highway Truck & they would pay \$3,000 as scrap. Following discussion, a motion to remove the front & side blades & sander & to sell the 1997 International Plow Truck to Highway Truck for \$3,000 was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

(c) **2022 Road Construction Projects:** (a) **May 17<sup>th</sup> – Open Bids;** (b) **May 19<sup>th</sup> – Award Contracts**

(d) **New London Public Works – BIL Grant for Klatt Road Intersection:** Preliminary information only. 80% - 20% split between County/City/Town.

(e) **Shaw Road:** (1) **Tree Trimming;** (2) **Right-of-Way Staking:** Work not completed as of meeting.

(f) **Waupaca County Highway Department:** (1) **Five-Year Service Agreement:** Chairman Curns made a motion to renew the Waupaca County Highway Department Five-Year Service Agreement beginning January 1, 2023. Second to the motion was made by Supervisor Manske. Motion carried. (Note – Agreement will be signed when received by Highway Department later this year). (2) **Dey Road – Culvert Replacement Work Order:** Motion to accept Waupaca County Work Order for replacement of two culverts on Dey Road for a total of \$6,500 was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

**Meetings/Training/Waupaca County Zoning Hearings: Attended:** (1) Supervisor Shaw attended the April 26<sup>th</sup> @ 9:30 a.m. Waupaca County Zoning Public Hearing regarding Ordinance Revisions

**Upcoming:** (1) May 19<sup>th</sup> @ 5:30 p.m. Waupaca County Towns Association Quarterly Meeting – Cty Hwy Dept/Zoom.

**Correspondence Received:**

Motion to adjourn was made by Supervisor Manske. Second made by Supervisor Shaw. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk