

## Monthly Town Board Meeting – April 12, 2022

418

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

8 in Attendance

Chairman Curns called the meeting to order at 6:00 P.M. Notification of this meeting was given to the Press on April 1, 2022 and the final agenda was posted in the three designated places on April 9, 2022.

The Pledge of Allegiance was recited.

**Roll call of Officers:** Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert’s Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

**Approve: March 8, 2022 Monthly Town Board Meeting Minutes:** Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the November 9 March 8, 2022 Monthly Town Board Meeting minutes as printed.

**Treasurer: Treasurer Reports - March:** Treasurer Jensen read March report & answered questions. Motion to approve the March 31, 2022 Treasurer’s Report as written & presented was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

**Budget/Vouchers: (a) Approval & Payment of Vouchers:** Motion was made by Chairman Curns to approve payment of Vouchers 28756 through 28797, dated March 9, 2022 through April 12, 2022, & Direct Withdrawals of Social Security, Medicare & Federal Tax of \$1,126.42; Wisconsin Quarterly Withholding of \$272.94 & the March 23<sup>rd</sup> We Energies Invoice of \$1,235.75; for a total of **\$37,087.07**. Second to Chairman Curn’s motion was made by Supervisor Manske and the motion carried.

**(b) ARPA Funds – Required One-Time Irrevocable Decision:** Motion to make the required ARPA funds one-time irrevocable decision to select the \$10 million standard allowance for revenue loss was made by Supervisor Shaw with a second to the motion made by Supervisor Manske & the motion was carried.

**Public Forum - Town of Mukwa Residents:** Tammy Lowney who owns a house & land on Court Street, is planning on selling the house but wants to split off the vacant land. She is asking if the road could be extended to allow her access to her land. The Board took contact information & will verify if the Town can do this.

**Animal Control Officer: (a) Animal Report Forms/Veterinary Invoice/s:** None. **(b) Citation Letter/s:** None

**Building Inspector: Monthly Report:** None

**Assessor – Necessary Software – Reimbursement:** Note-Contacted by Assessor who advised that the software required to maintain the Town’s assessment roll went from an approximate \$350 annual cost to around \$850. A motion to reimburse the Town Assessor \$500 for the increase in necessary software was made by Supervisor Manske with a second to the motion made by Supervisor Shaw. Motion carried.

**Certified Survey Map Approvals: (1) GFL Solid Waste/Lynn Graichen – Hwy 54:** Mr. Graichen was present to answer any questions & motion to approve the Certified Survey Map for GFL Solid Waste & Lynn Graichen for property on Highway 54 was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

**(2) Robert & Alice Elsner & Darlene Kluge – Manske/Bean City Road:** Mr. Elsner & Mrs. Kluge were present & explained that they just splitting property owned at Bean City Road/Manske Road in half. All questions were answered & a motion to approve the Certified Survey Map for Robert & Alice Elsner & Darlene Kluge for property at intersection of Bean City & Manske Road was made by Supervisor Shaw with a second to the motion made by Supervisor Manske and the motion carried.

**Operator License Approval: Bean City Bar & Grill – Tyler Gloudemans:** Motion to approve the issuance of an Operator License to Tyler Gloudemans at Bean City Bar was made by Supervisor Shaw and seconded by Supervisor Manske. Motion carried.

**Plan Commission –** Plan Commission Chair noted that a new Certified Survey Map was received from Carow Land Surveying for the changes to the Lynn Graichen storage building proposal, waiting for Conditional Use Permit paperwork from County Zoning & a meeting date will be scheduled.

**Roads: (a) Monthly Report:** Town has hired the County Highway Department to patch roads & fill potholes. Review of the Fabel invoice following a check engine light on the Freightliner. A motion was made by Supervisor Shaw to request an explanation of the \$138 charge on the Fabel Freightliner invoice. A second to the motion was made by Supervisor Manske & the motion was carried.

**(b) Road Equipment-Report/Repairs/ Purchases Needed: (1) Sterling & Grader/Misc. Equipment Sale:** Lengthy discussion on Town Road Equipment & current & future needs. Supervisor Manske made a motion to sell the Sterling & to have it detailed at Plach before sale. A second to Supervisor Manske’s motion was made by Supervisor Shaw & the motion carried. Motion to sell the Town’s grader “as is” on Wisconsin Surplus was made by Supervisor Manske with a second to the motion made by Supervisor Shaw. Motion carried. Motion to sell the Massey Loader on Auction Time with a \$1,000 Reserve was made by Supervisor Manske with a second to the motion made by Supervisor Shaw. Motion carried. Motion to sell the Roller on Wisconsin Surplus was made by Supervisor Manske with a second to the motion made by Supervisor Shaw. Motion carried. **(2) Wheel Loader:** Continuation of previous discussion. The Town Chair has researched & sent information to the Clerk & Board for review. Motion to authorize paying up to \$75,200 for a wheel loader was made by Chairman Curns with a second to the motion made by Supervisor Manske. Motion carried.

**(c) 2022 Road Construction Projects – Discussion/Culvert Replacements:** Continuation of previous discussions. Review of proposal to replace culvert on Jennings Road from Waupaca County Highway. Supervisor Shaw made a motion to approve Waupaca County Highway Department Work Order 100-Mukwa to replace the culvert on Jennings Road with two (2) 42” x 50’ plastic pipes. A second to Supervisor Shaw’s motion was made by Supervisor Manske & the motion carried. Continuation of previous discussions regarding 2022 proposed road construction projects. It was confirmed during the Wisconsin Towns Association training that the ARPA funds may be used to purchase equipment and for road construction. A motion to put out for bids portions of the following Town roads was made by Supervisor

Shaw as follows, Larry Road – 2,500 feet, Dey Road (portion not previously completed) - 2,000 feet & approximately 2,800 feet of Jennings Road. Second to the motion was made by Supervisor Manske. Motion carried.

**(d) Shaw Road: (1)Tree Trimming: (2)Right-of-Way Staking:** Motion to authorize the County Highway Department to stake using “right-of-way” stakes on Shaw Road going south-west from the County Boat Launch was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

**(e) Tractor Supply – Credit:** Consideration to open a credit card with Tractor Supply to purchase maintenance items. Clerk Zielinski noted that this application must be done on line by the “Authorized Officer” with the Town Hall as the Billing Information.

**Meetings/Training/Waupaca County Zoning Hearings: Attended:** (1)Supervisor Shaw attended the March 22<sup>nd</sup> @ 9:30 a.m. Waupaca County Zoning Public Hearing – Efrain & Amanda Ayala; (2)No one attended the March 31<sup>st</sup> @ 4:30 p.m. Waupaca County Board of Adjustment Public Hearing – Jeremy & Tina Kehl – Ferry Street; (3)Town Board attended the April 1<sup>st</sup> Wisconsin Towns Association District Meetings & Board of Review Training – Ripon;

**Upcoming:** (1)April 26<sup>th</sup> @ 9:30 a.m. Waupaca County Zoning Public Hearing – Ordinance Revisions

**Correspondence Received:**

Motion to adjourn was made by Chairman Curns. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk