

Special Town Board Meeting – January 4, 2022

413

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was posted in the three designated places on January 1, 2022.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Sandra Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present. All Meetings/Hearings will adhere to Robert’s Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

End-of-2021 Vouchers:

(a) Move Funds to:

(1) Street Lights: Motion to approve moving \$72.66 from the Contingency Fund into Street Lights was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

(b) Approval & Payment of Vouchers: Motion was made by Chairman Curns with a second to the motion made by Supervisor Manske to approve payment of Vouchers 28594 through 28619, dated December 15, 2021 through December 31, 2021, and Direct Withdrawals of Social Security, Medicare, & Federal Tax of \$1,383.50 & the December 22nd We Energies Invoice of \$549.03 & Wisconsin Quarterly Withholding of \$311.49; for a total of **\$10,733.93**. Motion carried.

(c) Motions to Designate Remainder Balances in Non-Designated Accounts from 2021 into the 2022 Budget:

Motion to move the remainder balance of \$5,890.05 in the 2021 Recycling Expenditures Account into the 2022 Recycling Expenditures Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$0.48 in the 2021 Ambulance Subsidy into the 2022 Ambulance Subsidy was made by Supervisor Shaw & seconded by Chairman Curns. Motion carried.

Motion to move the remainder balance of \$0.63 in the 2021 NLFD – Water Tanker Account into the 2022 Road Construction/Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$75.00 in the 2021 Board of Review Account into the 2022 Road Construction/Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$2,079.19 in the 2021 Building Inspector Account into the 2022 Road Construction/ Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$497.41 in the 2021 Elections Account into the 2022 Election Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$283.27 in the 2021 General Account into the 2022 Road Construction/ Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$958.14 in the 2021 Local Orders Account into the 2022 Road Construction/ Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$178.28 in the 2021 Town Share of Social Security & Medicare Account into the 2022 Town Share of Social Security & Medicare Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$58.98 in the 2021 Town Hall/Garages Heat Account into the 2022 Road Construction/Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$295.66 in the 2021 Town Hall/Garages Lights/Electric Account into the 2022 Road Construction/Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$50.00 in the 2021 Weed Commissioner Account into the 2022 Road Construction/Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

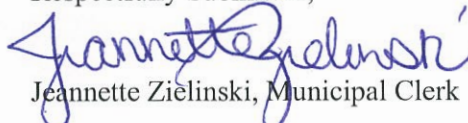
Motion to move the remainder balance (after payment of 2021 Vouchers); of \$6,463.97 in the 2021 Contingency Fund into the 2022 Road Construction/Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$500.00 in the 2021 Miscellaneous Town Expenses Account into the 2022 Road Construction/Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to move the remainder balance of \$12,399.74 in the 2021 Road Construction/Maintenance Account into the 2022 Road Construction/Maintenance Account was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk

Monthly Town Board Meeting – January 11, 2022

414

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

22 in Attendance

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on December 30, 2021 and the final agenda was posted in the three designated places on January 8, 2022.

The Pledge of Allegiance was recited.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Shaw, Supervisor 2 – Present; Sandy Jensen, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a) **December 14, 2021 Monthly Town Board Meeting Minutes:** Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the December 14, 2021 Monthly Town Board Meeting minutes as printed. Motion carried. (b) **December 29th Special Town Board Meeting Minutes:** Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the December 29th Special Town Board Meeting minutes as printed. Motion carried. (c) **January 4, 2022 Special Town Board Meeting Minutes:** Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the January 4th Special Town Board Meeting minutes as printed. Motion carried.

Treasurer: (a) **New Treasurer Introduction – Sandy Jensen:** Sandy introduced herself to those present. Appointed to complete the term of Treasurer Grove. (b) **2021 Audit:** This item was not discussed. Will be added to future agenda. (c) **Approve Monthly Treasurer's Report:** Will need to be added to future agenda for approvals.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 28620 through 28639 dated January 1, 2022 through January 11, 2022, for a total of **\$22,781.47**. Second to Chairman Curn's motion was made by Supervisor Manske and the motion carried.

Public Forum - Town of Mukwa Residents: New London School Board candidate, Holly Schweitzer was present to introduce herself & explain her beliefs & concerns. Reminder School Board Primary will be held on Tuesday, February 15th. Arnie Heise-Faskell Road advised that Ostrander Road was icy.

Animal Control Officer: (a) **Animal Report Forms/Veterinary Invoice/s:** None. (b) **Citation Letter/s:** None

Building Inspector: Monthly Report: Corrected Report read by Supervisor Shaw. Motion to accept the corrected December Building Inspector Report was made by Supervisor Shaw & a second to the motion was made by Supervisor Manske. Motion carried.

Elections – 2022-2023 Poll Worker Approval – Linda Coppock & Jorene Ziebell: Motion to approve Linda Coppock & Jorene Ziebell as Election Poll Workers for 2022 – 2023 was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Plan Commission: (a) Riehl Zone Map Amendment: Chairman Curns noted he had contacted the Riehls, who notified him that they were no longer planning on pursuing this project at this time. Several property owners that would be affected were present and were given time to discuss concerns. (b) **Plan Commission Members Term Renewals:** Supervisor Shaw made a motion to approve Pete Popke & Bill Schmidt's term on the Plan Commission until December 31, 2023 along with Mike Wundrock & Phil Wilson until December 31, 2024. Second to the motion was made by Supervisor Manske & the motion carried.

(c) **Next Plan Commission Meeting Date:** January 19th @ 6:00 p.m. to hear requests from Lynn Graichen & Amanda & Efrain Ayala

Website: (a) WEC – Wisconsin Elections Commission – Towns required to switch to .gov domain this year: Discussion that this is a State requirement & we will need to start the process. (b) **Information Only – Email addresses & Town website will all need to be changed.**

Town Hall Custodian – Hourly Pay – Current \$10/hour: Clerk Zielinski noted that she forgot to address this during budget. Current custodian is switching jobs & may not have time, planning to continue for the foreseeable future, but that might change. Concern is getting someone else to help for only \$10/hour. Brief discussion. Motion to change the Town Hall Custodian pay rate from \$10/hour to \$15/hour effective immediately was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Roads: (a) Monthly Report: Chairman Curns reported on snowplowing & equipment.

(b) **Road Equipment-Report/Repairs/ Purchases Needed:** The grader repairs were completed by Highway Truck now four-wheel-drive & heater are not working. Contacted Brooks in De Pere. The Sterling was taken back to Accurate in Appleton due to check engine light. The Freightliner snowplow truck had significant issues & was taken to Fabel in Waupaca for diagnosis & repairs.

(c) **Hire Road Maintenance/Snowplow Personnel – Mike Ritchie:** Noted that Mr. Ritchie has been a snowplow driver for the Town in the past & is now retired. Will keep on list in case needed.

(d) **2022 Road Construction Projects – Discussion/Culvert Replacements:** Continuation of December conversation. Noted that the ARPA funds may be available to use for road projects. Possible project discussed.

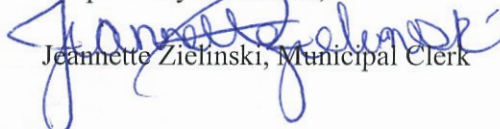
Meetings/Training/Waupaca County Zoning Hearings: Attended:

Upcoming: (1) January 20th @ 9:00 a.m. – Waupaca County Zoning Public Informational Meeting on Proposed Revisions to the County Zoning & Shoreland Protection Ordinances; (2) February 17th @ 6:00 p.m. – Waupaca County Towns Association Quarterly Meeting – Waupaca County Highway Department or by Zoom

Correspondence Received:

Motion to adjourn was made by Supervisor Manske Second made by Supervisor Shaw. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk